4-H DPS Fingerprint PCARD USE FORM
Submit along with detailed receipt

☐ **Check if receipt is taped to back of form**

Card Holder: _____ **Purchase Date**: _____

Vendor Name: AZ DPS

Cooperative Extension, a Division of Agriculture, Life and Veterinary Sciences, is an outreach arm of the University of Arizona serves as a statewide network of knowledgeable faculty and staff that provides lifelong educational programs for all Arizonans. Cooperative Extension provides a link between the university and the citizens of this state. 4-H Youth Development (4HYD) helps develop competent, caring and actively engaged citizens who strengthen Arizona communities. Through our research-based curriculum and university ties, 4-H opens a world of possibilities to youth and their parents who want to explore their interests. 4-H is the largest youth organization in the United States and is open to youth ages 5-19.

Name of Volunteer:_____

Who Benefits: 4-H Youth Development Program in _____ County.

Business Purpose: The DPS Clearance allows the volunteer to support 4HYDP throughout the 4H year. This is a requirement set forth by the University of Arizona Human Resources Dept and Youth Safety in order to establish reasonable and flexible safeguards for official university programs or activities open for participation by minors.

Date & Location of Event: _____

FOR ADMIN USE ONLY

Account # _____ Dept # _____

DOC ID # _____ Transaction # _____

Items Purchased: _____

Description	Cost	Sub-Acct	Obj Code	Sub-Obj Code	Project Code
Shipping					
Sales Tax		☐ Tax Exempt*			
Total Dollar Amount					

Tax exempt codes: 3820, 3870, 5520, 5540, 5560, 5810, 5830, 5850, 7810, 7820, 7830, 9175
    *Do not use 5560 for shipping charges that including handling ~~charges.~~