**Coconino County Cooperative Extension - Event Approval Form**

**Program:** Click or tap here to enter text.

**Submitted By:** Click or tap here to enter text.

**Submittal Date:** Click or tap here to enter text.

**Event Name:** Click or tap here to enter text.

**Event Date(s):** Click or tap here to enter text.

**Event Time(s):** Click or tap here to enter text.  
**Event Location:** Click or tap here to enter text.

**Event Description:**

Click or tap here to enter text.

**Staff for the event (who, how many):**

Click or tap here to enter text.

**Health and safety protocols for those staffing the event (distancing, sanitation, etc.):**

Click or tap here to enter text.

**Anticipated public attendance (stakeholders/public, how many):**  
Click or tap here to enter text.

**Health and safety protocols for those attending the event: (distancing, sanitation, staggered entry, etc.):**

Click or tap here to enter text.

**If youth are attending, will they have parental supervision and are there additional health and safety protocols for them:**

Click or tap here to enter text.

**If there will be cash handling, how will contact be minimized**

Click or tap here to enter text.

**Other Notes:**

Click or tap here to enter text.

**Approval**

CCCE Director Hattie Braun Date: Click or tap to enter a date.

**Additional Comments from the Director**

Click or tap here to enter text.